



PRIVACY POLICY

This Privacy Policy defines and informs you of how Elite SA uses and protects the information you share with us, if any, when you use this site accessible from the following URL: www.elitedesignaward.com. This confidentiality policy may be amended or complemented at any time by Elite SA, in particular to comply with any legislative, regulatory, jurisprudential or technological developments. When that is the case, the date of its update will be clearly identified at the beginning of the present policy. These modifications apply to the user as soon as they are posted online. It is therefore appropriate that the user consult regularly this policy of confidentiality and use of cookies to be made aware of any of these changes.

I. PERSONAL DATA

Generally, you may visit the site without disclosing any personal information about you. In any case, you are in no way obligated to share this information with Elite SA. However, in case of refusal, you may see yourself unable to benefit from some of the information or services that you have requested. On this basis, Elite SA may be brought, in certain cases, to ask you to provide information (hereinafter your «Personal Information»):

- » first and last name;
- » email address;
- » gender;
- » phone number;
- » adress;
- » age/date of birth;
- » any special requests you may send us (mainly for archival purposes);





By providing this information, you expressly agree that it will be processed by Elite SA for the purposes indicated in point 2 below and for the purposes stated at the end of each form. In accordance with the General Data Protection Regulation (GDPR) adopted by the European Parliament on April 14, 2016, and the law of January 6, 1978 relating to computers, computerised files and civil liberties, Elite SA informs you of the following:

1. Identity of the controller

The controller is Elite SA, headquartered in:
En Roveray, 198, 1170 Aubonne, Switzerland
Phone: + 41 21 821 17 20
Email: eda@elitedesignaward.ch

2. Purposes of information processing

Elite SA may process your Personal Information:

- » for the purpose of collecting information enabling us to improve our Site, our products and services (namely by means of cookies); and or
- » to be able to contact you about different events related to Elite SA, including product updates and customer support.

3. Recipients

Elite SA is the sole recipient of your Personal Information. This information, whether in individual or aggregated form, is never transmitted to a third party, with the exception of subcontractors which Elite SA calls upon (you will find more information about them in point 7 below). Neither Elite SA, nor any of its subcontractors, sells the personal data of visitors and users of its sites.





4. Retention Period

Your Personal Information is retained by Elite SA only for the duration corresponding to the purpose of the collection as indicated in point 2 above and will not in any case exceed 24 months.

5. Computer Rights and Freedoms

You have the following rights concerning your Personal Information, which you can exercise by writing to our email address (eda@elitedesignaward.ch), our postal address (cf point 1) or by using the contact form found on the website. Website at the following URL: <https://www.elitedesignaward.ch>.

RIGHT OF ACCESS AND COMMUNICATION OF DATA

You have the right to access the Personal Information that concerns you. However, due to security and confidentiality imperatives in the processing of personal data under the responsibility of Elite SA, you are informed that your application will be processed provided that you present proof of your identity, namely a scan of your valid ID (if requested through our dedicated digital form) or a signed photocopy of your valid ID (in case of a written request). Elite SA informs you that it will be entitled, if necessary, to oppose patently abusive requests (by their amount, their repetitive or systematic nature). To help you in your procedure, especially if you wish to exercise your right of access by means of a written request to the postal address mentioned in point 1, you will find a request letter template developed by the National Commission of Computing and Liberties (the «CNIL») by clicking on the following link: <https://www.cnil.fr/fr/modele/courrier/exercer-son-droit-dacces>

RIGHT TO RECTIFY DATA

Under this right, the law allows you to request the rectification, updating, locking or elimination of data concerning you that may be inaccurate, erroneous, incomplete or obsolete. Additionally, you may set general and specific guidelines regarding the handling of personal data after your death. In this case, the heirs of a deceased person may demand to consider the death of their next of kin and / or to proceed





to make the necessary updates. To help you in your procedure, especially if you wish to exercise, for yourself or on behalf of one of your deceased relatives, your right of rectification through a written request to the postal address mentioned in point 1, you will find by clicking in the following link a request letter template developed by the CNIL. <https://www.cnil.fr/fr/modele/courrier/rectifier-des-donnees-inexactes-obsolètes-ou-perimees>.

RIGHT OF OPPOSITION

The exercise of this right is possible only in one of the two following situations: when the exercise of this right is based on legitimate grounds; or when the exercise of this right is intended to prevent the collected data from being used for commercial prospecting purposes. To help you in your procedure, especially if you wish to exercise your right of opposition by means of a written request addressed to the postal address indicated in point 1, you will find by clicking on the following link a request letter template elaborated by the CNIL: <https://www.cnil.fr/fr/modele/courrier/supprimer-des-informations-vous-concernant-dun-site-internet>

6. Response time

Elite SA commits to responding to your request for access, rectification or opposition or any other request for additional information within a reasonable period of time which will not exceed 1 month following the receipt of your request.

7. Authorized service providers and transfer to a third country of the European Union

Elite SA informs you that it uses its authorized service providers to enable the collection and processing of data that you have shared with us. These service providers may be located outside the European Union and are aware of the data collected through the various forms on the Site (except for the form allowing you to exercise your Computer rights and Freedoms which is proposed and operated by Elite SA).





8. Complaint to the competent authority

If you consider that Elite SA does not comply with its obligations regarding your Personal Information, you may submit a complaint or request to the competent authority. In France, the competent authority is the CNIL to whom you can send a request digitally by clicking on the following link: <https://www.cnil.fr/fr/plaintes/internet>

II. POLICY REGARDING COOKIES

When you first connect to the Elite SA website, you are warned by a banner at the bottom of your screen that your browsing information may be stored in files called «cookies». Our cookie policy allows you to better understand the provisions that we implement in terms of navigation on our website. It informs you in particular about all the cookies on our website, their purpose (part I.) and provides you with the procedure to follow in order to configure them (part II.).

1. General information about cookies on the Elite SA website

Elite SA, as publisher of this website, may install a cookie on the hard drive of your device (computer, tablet, mobile, etc.) to ensure smooth and optimal navigation on our website. «Cookies» are small text files that allow us to recognize your computer, tablet or mobile device in order to personalize the services we offer. The information collected through cookies does not in any way identify you by name. They are used exclusively for our own internal necessities so as to improve the interaction and the performance of our website as well as to send you contents corresponding to your centers of interest. None of this information is communicated to third parties except when Elite SA has obtained your prior consent or when the disclosure of this information is required by law, by court order or any other administrative or judicial authority empowered to make such requests.

To better inform you about the information that cookies identify, you will find below the list of different types of cookies that may be used on the website of Elite SA, their name, purpose and their retention period.





2. Setting your cookies preferences

You can accept or refuse the deposit of cookies at any time. When you first log in to the Elite SA website, a banner briefly describing cookies deposit and similar technologies will appear at the bottom of your screen. This banner warns you that by continuing your navigation on the Elite SA website (by loading a new page or by clicking on various elements of the site for example), you accept the deposit of cookies on your device. You are also considered to have consented to the deposit of cookies by clicking on the «X» icon to the right of the banner at the bottom of your screen. Depending on the type of cookie involved, acquiring your consent to deposit and read cookies on your device may be compulsory.

a. Cookies exempt from consent

In accordance with the recommendations of the Commission Nationale de l'Informatique et des Libertés (CNIL), some cookies are exempt from the prior acquisition of your consent to the extent that they are solely necessary for the operation of the website or with the unique purpose of allowing or facilitating digital communication. These include session ID cookies, authentication cookies, load balancing session cookies as well as cookies necessary for customizing your interface. These cookies are fully subject to the present policy insofar as they are issued and managed by Elite SA.

b. Cookies requiring your prior consent

This requirement applies to third-party cookies that are termed «persistent» due to the fact that they remain in your device until they are deleted or expired. Because such cookies are issued by third parties, their use and deposit are subject to their own privacy policies, which you will find below. This cookie family includes advertising cookies (which Elite SA does not use) and social network sharing cookies (including Facebook, Instagram, Twitter and LinkedIn). Social network sharing cookies are issued and managed by the publisher of the social network concerned. Subject to your consent, these cookies allow you to easily share some of the content published on the Elite SA site, in particular through a sharing «button» application linked to the social network concerned. Four types of social media sharing cookies are present on the Elite SA website:





- » Facebook and Instagram, whose cookie policy can be consulted by clicking on the following link: <https://fr-fr.facebook.com/policies/cookies/>
- » LinkedIn, whose cookie policy can be consulted by clicking on the following link: https://www.linkedin.com/legal/cookie-policy?_l=en_US
- » Twitter: you will find the options dedicated to the control or the restriction of the use of their cookies as well as their cookies usage policy in the following link: <https://support.twitter.com/articles/20170518#>

c. You have various tools at your disposal for setting cookies preferences

Most Internet browsers are configured by default so that cookies are permitted to be deposited. Your browser offers you the opportunity to change these standard settings so that all cookies are rejected systematically or so that only some of the cookies are accepted or refused according to their issuer. **WARNING:** We draw your attention to the fact that the refusal of the deposit of cookies on your terminal is however likely to alter your user experience as well as your access to certain services or functionalities of this website. In this case, Elite SA declines any responsibility for the occurrences related to the deterioration of your navigation conditions as a consequence of your choice to refuse, delete or block cookies necessary for the operation of the site. These occurrences cannot constitute damages and you will not be entitled to any legal claim or compensation. Your browser also allows you to delete existing cookies on your device or to notify you when new cookies are likely be installed on your device. These settings do not affect your navigation but by deleting cookies you lose all the benefit of said cookies. Please find below the various tools at your disposal to enable you to set up cookies preferences on your device.

d. Your Internet browser Settings

Each Internet browser has its own cookie management settings. To find out how to change your cookie settings and preferences, please consult the links below to help you access your browser's menu intended for this purpose:

- » Chrome: <https://support.google.com/chrome/answer/95647?hl=en> Firefox: <https://support.mozilla.org/fr/kb/activer-desactiver-cookies>





- » Firefox: <https://support.mozilla.org/en/kb/activate-deactivate-cookies>
- » Internet Explorer: <https://support.microsoft.com/en-us/help/17442/windows-internet-explorer-delete-manage-cookies#ie=ie-11>
- » Opera: <http://help.opera.com/Windows/10.20/en/cookies.html>
- » Safari: https://support.apple.com/kb/PH21411?viewlocale=en_US&locale=en_US

For more information on cookie controlling tools, you can consult the CNIL website: <https://www.cnil.fr/fr/cookies-les-tils-pour-les-maitriser>. Unless explicit consent is required by your country's personal data protection laws, by using this Support (as defined above), you consent to us collecting and using your personal data in the manner described in this Policy and the transfer of your personal data to countries other than your own (including to countries outside the European Union).

